

Attaching Documents to Pak-Identity Application

Introduction

When applying in Pak-Identity Application, you will be required to upload picture, forms and supporting documents.

This guide explains the steps for attaching supporting documents to your Pak-Identity application. You can upload the picture and forms (attester, fingerprint) in the similar manner in their respective sections.



We are able to accept .JPEG, .JPG, .PNG types of file.



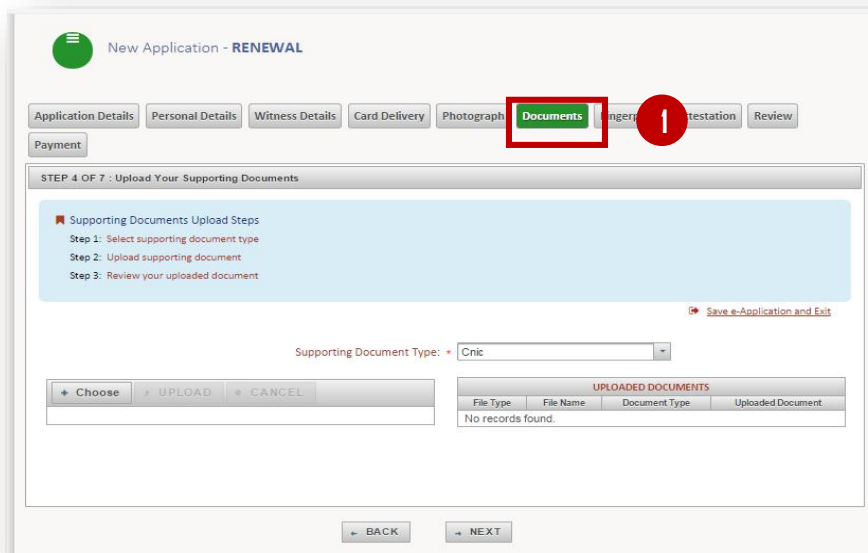
We are able to accept the following sizes of files:

- SUPPORTING DOCUMENTS: 5MB
- ATTESTER/VERIFIER FORM: 5MB
- PHOTOGRAPH: 5MB


Attaching Documents to an Application

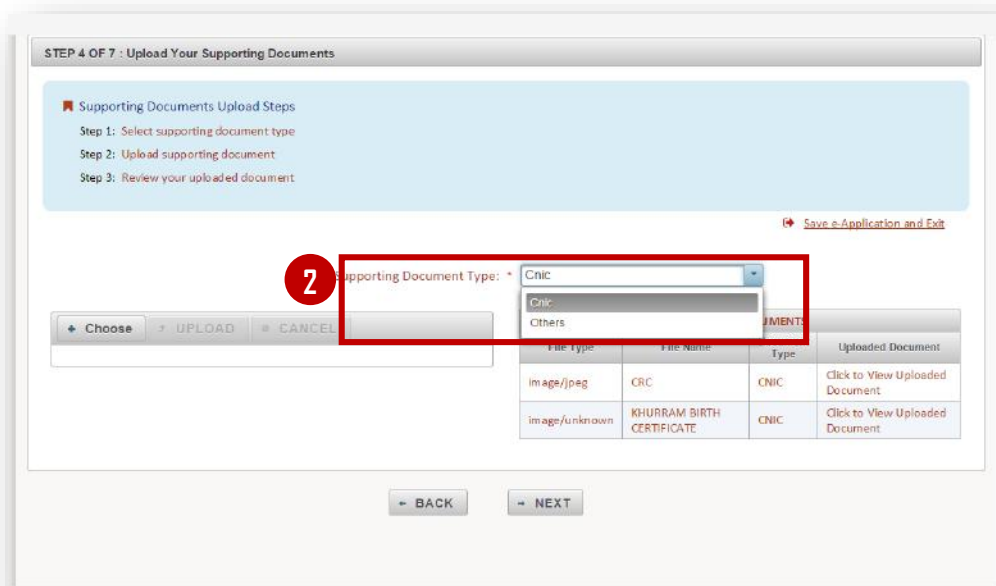
1. Login to your Pak-Identity Account. Provide the information and proceed to the **Document**

 tab

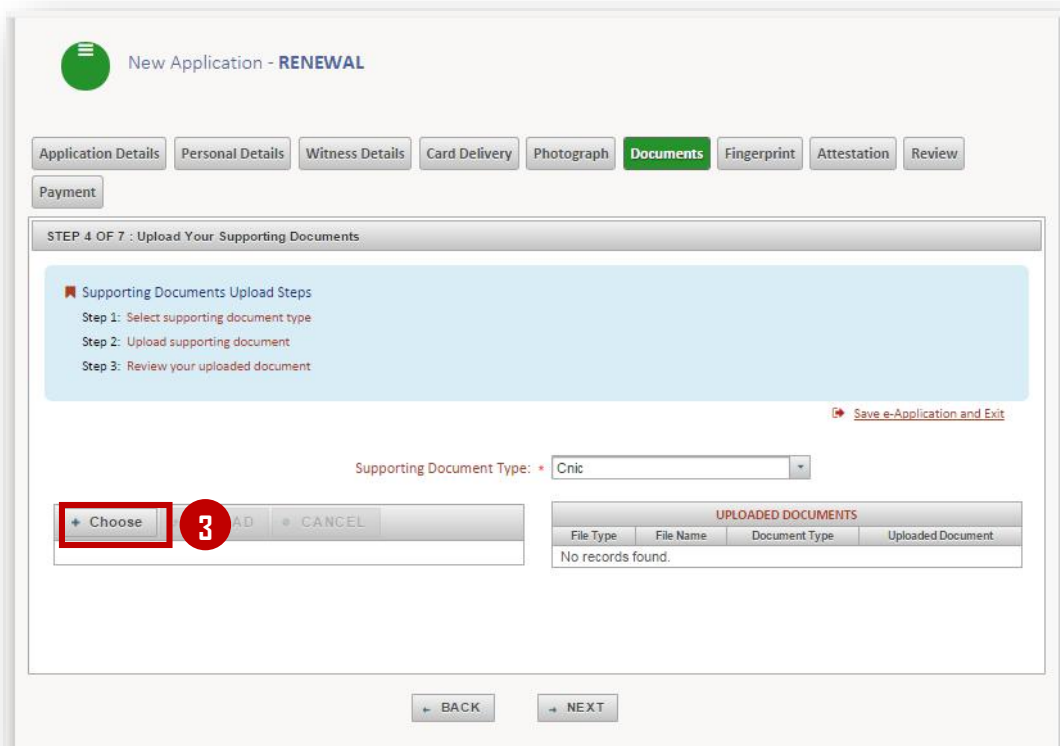


The screenshot shows the 'New Application - RENEWAL' interface. The 'Documents' tab is highlighted with a red box and a red circle with the number 1. The interface includes a navigation bar with tabs: Application Details, Personal Details, Witness Details, Card Delivery, Photograph, Documents, Fingerprint, Attestation, Review, and Payment. Below the navigation bar, the 'STEP 4 OF 7 : Upload Your Supporting Documents' section is visible. It contains a 'Supporting Documents Upload Steps' box with three steps: Step 1: Select supporting document type, Step 2: Upload supporting document, and Step 3: Review your uploaded document. A 'Supporting Document Type' dropdown menu is set to 'Cnic'. Below the dropdown are 'Choose', 'UPLOAD', and 'CANCEL' buttons. To the right, there is an 'UPLOADED DOCUMENTS' table with columns for File Type, File Name, Document Type, and Uploaded Document. The table currently shows 'No records found.' At the bottom of the interface are 'BACK' and 'NEXT' buttons.

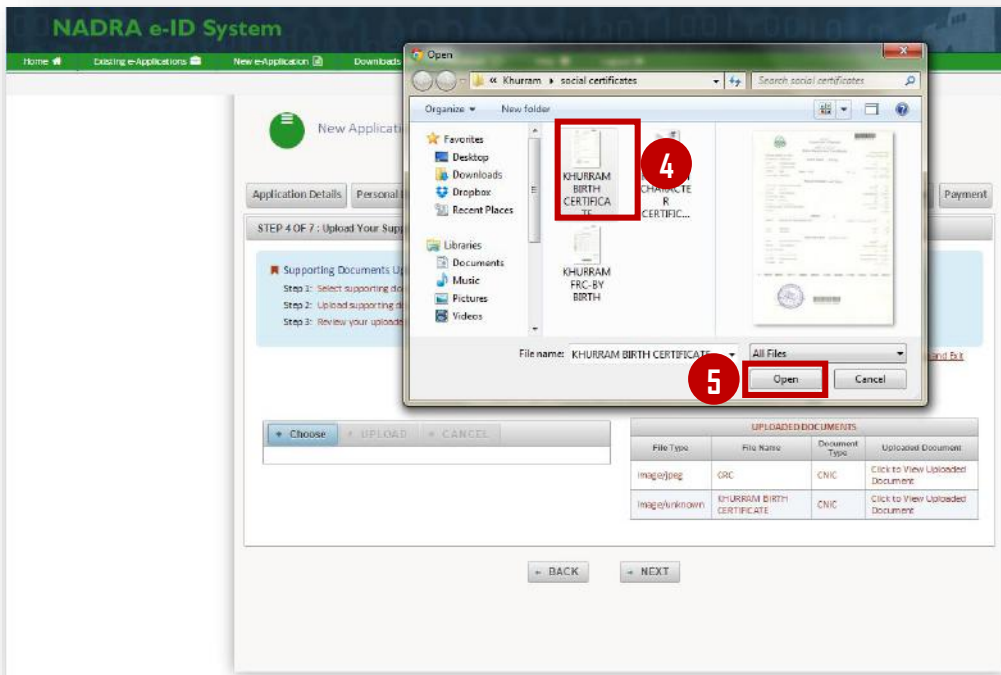
2. Select the document to be attached from the drop down list **Supporting Document Type** 



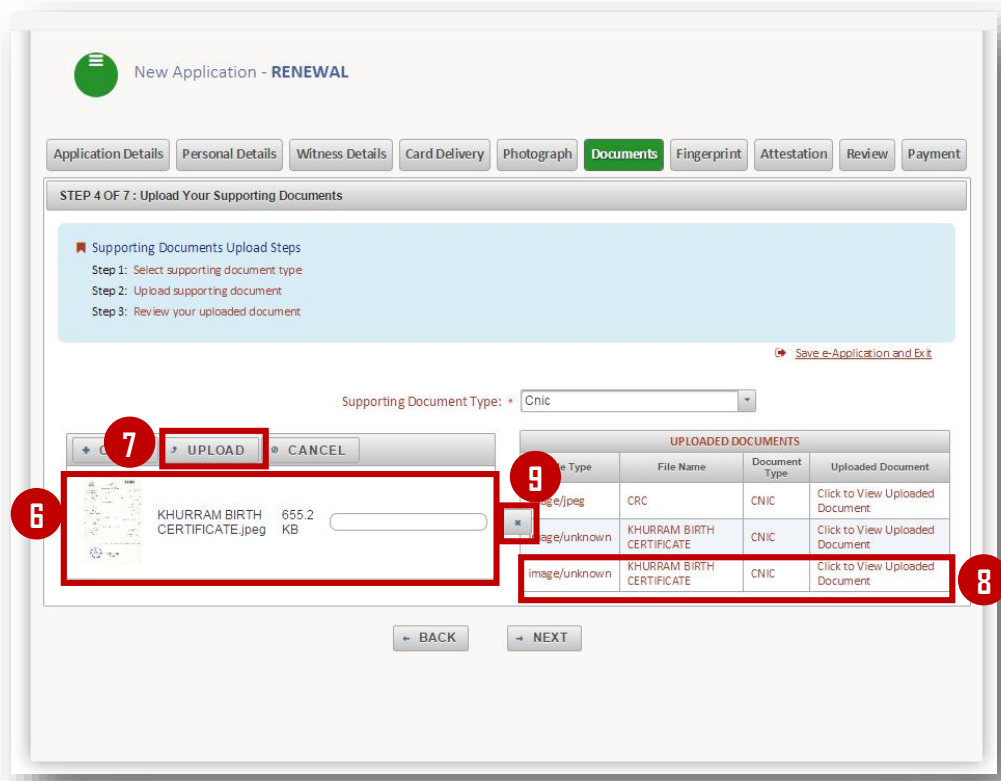
3. Click **Choose** 3 button.



Find and select the file to be attached 4



- 4. Click Open **5**
- The field is populated with the selected document file **6**



5. Click **upload** **7** button. This displays the document uploaded in the **Uploaded Document** **8** Section.



Click **x** **9** if you want to stop attaching a document to your application.

You have successfully attached a document to your Application